



Indiana Department of Homeland Security

District Programs Information Bulletin

Date: January 31, 2013

Bulletin No: 13-001

TO: All District Administrative Coordinators
All District Coordinators
All District Fiscal Agents
All District Planning Council Members
All District Planning Oversight Committee Members
All District Response Task Force Commanders
All Emergency Management Directors

From: Randal A. Collins
District Services Branch Director, Field Division
Indiana Department of Homeland Security

Subject: 2012 District Response Task Force Equipment Grants

Purpose

The purpose of this Information Bulletin is to announce the funding allocations for the 2012 district response task force equipment grants and to define the equipment grant priorities. The 2012 DRTF Equipment Grants are derived from the 2012 State Homeland Security Program (SHSP). All applicable USDHS / FEMA 2012 SHSP grant guidance also applies to the 2012 DRTF Equipment Grants.

Priorities

The priorities pertaining to the 2012 DRTF Equipment Grant Funds are as follows:

1. District Service and Support Branch
2. District All Hazard Incident Management Teams
3. Remaining Core Elements (Law Enforcement, Fire Suppression, and Emergency Medical Service)
4. Building the capability of one specified supplementary element

Districts may use up to \$10,000.00 to support the district administrator position. All remaining allocated funds should be used for the below items (at the percentages listed).

Districts must dedicate at least 25% of awarded funding to the increase of the capability of the service and support element.

This Informational Bulletin is intended to communicate guidance and clarification of District Programs. The information contained herein supersedes all previous information or guidance pertaining to the subject. This information is intended to help districts plan, prepare, take appropriate actions and collaborate. Any questions pertaining to this bulletin may be directed to the Field Services Division at 317-234-7228. To be added to the District Informational Bulletins distribution list, please send an email to fieldservices@dhs.in.gov.

Districts must dedicate at least 10% of awarded funding to the increase of the capability of the all hazard incident management team.

Districts must dedicate at least 25% of awarded funding to the sustainment of the law, fire, and EMS core elements, from the core element equipment lists.

Districts must use 25% of the awarded funding to build the capability of one specified supplementary element; the supplementary element to be developed must be approved by IDHS.

The remaining 15% of the awarded funding may be used at the districts' discretion, in an area they determine to be the greatest need.

All equipment identified for purchase must be allowable as defined by the Authorized Equipment List (AEL) under the HSGP. The AEL can be found at <https://www.rkb.us/FEMAGrants/DisplayFEMAGrants.cfm>.

Districts are encouraged to utilize community resources to fulfill DRTF equipment needs, when possible; Memorandums of Understanding should be utilized to govern the use of local resources supporting DRTFs.

Administration

Districts need to identify the fiscal agent to receive these funds and send that information to Rcollins@dhs.in.gov by March 1, 2013. IGMS allocations will be made as soon as fiscal agents are identified. Budgets and proposals are expected to be submitted in IGMS no later than April 1, 2013. As soon as budgets and proposals are received, sub-grant agreements will be completed. Districts will have 6-months from the date of their fully executed agreement to spend these funds, or March 31, 2014 whichever is sooner. All remaining funds must be returned to IDHS for reallocation.

Equipment Funding Allocations

The allocations are as follows:

District 1: \$50,000.00	District 2: \$60,000.00
District 3: \$30,000.00	District 4: \$55,000.00
District 5: \$45,000.00	District 6: \$37,500.00
District 7: \$65,000.00	District 8: \$35,000.00
District 9: \$30,000.00	District 10: \$42,500.00

Questions

Any questions concerning this Information Bulletin or concerning the DRTF equipment grants may be directed to Randy Collins, District Capabilities Director, at (317) 234-7228 or by email at Rcollins@dhs.in.gov.